

# Chantry Academy - Provider Access Policy

## Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

<https://www.legislation.gov.uk/ukpga/1997/44/section/42B>

## Student entitlement

Chantry Academy fully supports the statutory requirement for students to have direct access to other providers of further education training, technical training and apprenticeships. The school will comply with the new legal requirement to put on at least six encounters with providers of approved technical education qualifications or apprenticeships. Careers education will be delivered via our Social Ethics lessons and bespoke 'drop down' days. This will be done in assemblies in National Apprenticeship Week and National Careers Week, in addition to providers attending careers events at school or at each Trust school.

Students in years 7-11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

## Development

- This policy has been developed and is reviewed annually by the Careers Leader and Line Manager Mr Moseley (Assistant Principal) based on current good practice guidelines by the Department for Education.

## Links with other policies

- It supports and is underpinned by key school policies including those for Careers, Child Protection, Equality and Diversity, and SEND.

## Equality and Diversity

- Access to other providers is available and promoted to allow all students to access information about other providers of further education and apprenticeships. Chantry

Academy is committed to encouraging all students to make decisions about their future based on impartial information.

### **Requests for access**

- A provider wishing to request access should contact Miss V Richards, All Together Guidance Professional Telephone: 01473 687181 Email: [vrichards@chantryacademy.org](mailto:vrichards@chantryacademy.org)

### **Grounds for granting requests for access**

- Access will be given for providers to attend during school assemblies, timetabled Careers or Life lessons, and Careers or Raising Aspirations events that Chantry Academy is arranging. Students may also travel to visit another provider as part of the trip to be organised in partnership with Chantry Academy and Alltogether

### **Details of premises or facilities to be provided to a person who is given access.**

- Chantry Academy will provide an appropriate room or assembly hall to be agreed. All rooms have computers, projectors and screens provided. Computer rooms can also be arranged. The Careers Leader or Careers Adviser will organise this, working closely with the provider to ensure the facilities are appropriate to the audience. Appropriate safeguarding checks will be carried out. Providers will be met and supervised by a member of the Careers Team who will facilitate.

### **Live/Virtual encounters**

- Chantry Academy will consider live online encounters with providers where requested, and these may be broadcast into classrooms or the school assembly hall. Technology checks in advance will be required to ensure compatibility of systems.

## **Management of provider access requests**

### **Procedure**

A provider wishing to request access should contact Miss V Richards, All Together Guidance Professional

Telephone: 01473 687181 Email: [vrichards@chantryacademy.org](mailto:vrichards@chantryacademy.org)

### **Opportunities for access**

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

### **Examples of opportunities:**

	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
<b>Year 7</b>	STEM World of Work	Life skills – assembly and tutor group opportunities	Life skills – assembly and tutor group opportunities
<b>Year 8</b>	Event for University Technical Colleges	Business Breakfast	Well Being Fair
<b>Year 9</b>	Event for University Technical Colleges  'Speed Networking' event with providers and employers	KS4 options event	Creative Arts World of Work
<b>Year 10</b>	Life Skills – work experience preparation sessions	Humanities World of Work	Life skills – assembly and tutor group opportunities
<b>Year 11</b>	Life Skills – assembly on opportunities at 16	Post 16 evening  Post 16 taster sessions	

Please speak to our named Careers Leader to identify the most suitable opportunity for you.

The school policy on safeguarding (Designated Safeguarding Lead - Mr K Greenwood) sets out the school's approach to allowing providers into school as visitors to talk to our students.

[Safeguarding Policy \(chantryacademy.org\)](http://chantryacademy.org)

## **Premises and facilities**

The school will make the auditorium, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers area of the Academy Library, which is managed by the school librarian.

The Careers Library is available to all students at break times and after school.

## **Parents and Carers**

Parental involvement is encouraged, and parents may be invited to attend the events to meet the providers.

## **Management**

The Careers Leader coordinates all provider requests and is responsible to his/her senior management line manager.

### **Complaints Procedure**

Any complaints about this policy should be raised to Mr Moseley, email: [tmoseley@chantryacademy.org](mailto:tmoseley@chantryacademy.org) – Assistant Principal.

Mr Moseley will raise the complaint to Mr Hanson, Head of School.

### **Monitoring review and evaluation**

The Policy is monitored and evaluated annually via the Leadership Team.

***Policy Coordinator:*** Mr T Moseley

### **Approval and review**

Reviewed June 2023 – T Moseley, Assistant Principal, Raising Aspirations Lead.

To be reviewed June 2024