

# Behaviour policy: coronavirus addendum

Chantry Academy



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| <b>Approved by:</b>        | M Cole   | <b>Date:</b> 12.06.20 |
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## 1. Scope

This addendum applies until further notice.

Unless covered in this addendum, our normal behaviour policy continues to apply.

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents and students.

## 2. Expectations for students in school

### 2.1 New rules

When students are in school, we expect them to follow all of the rules set out below to keep themselves and the rest of the school community safe.

Staff will be familiar with these rules and make sure they are followed consistently.

Parents should also read the rules and ensure that their children follow the new procedures that have been put in place. Parents should contact Mr D’Cunha (Executive Principal) if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them.

- › Students should arrive at their allocated time and leave the site immediately to go home at their designated departure time
- › Students must cooperate with staff taking their temperature upon arrival in school and comply with any instruction given following this measurement
- › Upon arrival and periodically throughout their time in school, students must use the hand sanitiser provided;
- › Students must head straight to their allocated classroom and desk and remain seated at their own desk as much as possible
- › When moving around the school students must obey the rules of social distancing and pay close attention to any signs indicating new procedures such as one-way routes, queuing systems etc.
- › Students must employ good respiratory hygiene by sneezing and coughing where necessary into tissues and disposing of these safely ('catch it, bin it, kill it'). They should also endeavour to avoid touching their mouth, nose and eyes with their hands
- › Students must tell an adult immediately if they are experiencing symptoms of coronavirus
- › Students must only use the equipment provided for their sole use that will be left on their desk. Sharing any equipment or other items, including drinking bottles is not permitted.
- › There will be no breaks or lunch times for year 10 students as they are only in school for short sessions. Keyworker and vulnerable groups will have designated break/lunch times and will need to continue to observe social distancing rules at these times.
- › Use of toilets will be limited to designated toilet cubicles only. Students must abide by these designations and use toilets sensibly ensuring they have washed their hands thoroughly afterwards.

› Students must not cough or spit at or towards any other person.

## 2.2 Rewards and sanctions for following rules

To help encourage students to follow the above rules, we will:

Continue to award R points as appropriate for those attending lessons on site, virtual lessons, or completion of work online.

However, if students fail to follow these rules, we will:

- Address concerns immediately with the student by reiterating expectations and explaining the reasons for the rules, particularly those new rules in place due to Covid-19;
- Teachers will contact parents of students causing concerns and request their support in encouraging their child to comply with the rules;
- The C system will still be operated in lessons – staff should endeavour as far as possible to keep students within their classes and understand that flexible approaches are needed due to the current situation. However, should a student need to be removed from a class, the teacher should email the SLT and pastoral staff present in school that day (do not email 1<sup>st</sup> response) who will then need to determine the appropriate course of action for that student.
- Appropriate action may include removal from class for the remainder of the lesson before being allowed to return for the next lesson; working under supervision of the pastoral staff/SLT for the remainder of their session in school; in extreme cases particularly where behaviour has deliberately put other students/staff at risk, a fixed term exclusion may need to be issued. In this case appropriate contact with parent and safeguarding procedures **must** be followed.

## 2.3 Changed rules

As long as this addendum applies, we will alter the following school rules.

### Attendance

Eligible children - including priority groups - are strongly encouraged to attend their educational setting, unless they are self-isolating or they are clinically vulnerable.

No one with symptoms should attend a setting for any reason. If someone in their household is extremely clinically vulnerable, children should only attend if stringent social distancing can be adhered to, and the child is able to understand and follow those instructions.

Families should notify their school as normal if their child is unable to attend so that staff can explore the reason with them and address barriers together.

Parents will not be fined for non-attendance at this time.

### Uniform

- › Uniform is not required to be worn. Year 10 students should wear casual home clothes that are appropriate for school and that can be washed once they return home. Clean clothes should be worn each day.
- › Children with keyworker parents or who are vulnerable should also wear appropriate casual home clothes and should wear clothes that they are able to participate in any practical activities such as PE if offered.

## 3. Expectations for students at home

### 3.1 Remote learning rules

If students are not in school, we expect them to follow all of the rules set out below.

Parents should also read the rules and ensure their children follow them. Parents should contact their child's head of year if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them.

Lessons will be delivered online through Microsoft Teams making use of your Chantry Academy email address.

To ensure we are all safe every lesson will be:

- recorded
- observed by another teacher

When joining the meeting, please ensure your microphone is switched off and that your background is blurred. After you have joined the session, you will switch your camera off. By joining a live lesson students need to ensure that they will:

- › Adhere to the schools expectations
- › Participate fully in the "live" lessons provided.
- › Attend the lessons promptly
- › Complete the work provided and return it to the class teacher
- › Treat all students and members of staff online with respect
- › Use the technology to make a positive contribution to my learning
- › Collaborate with others to produce work that is to the best of my ability
- › Be prepared for the lesson with the correct equipment
- › Understand that these changes are about keeping everyone safe, including me.

For other remote learning such as tasks set via Show My Homework and Maths Watch students should

- › Complete work to the deadline set by teachers
- › Seek help if they need it, from teachers or other appropriate members of staff
- › Alert teachers if they're not able to complete work
- › Use proper online conduct, such as using appropriate language in messages

### 3.2 Dealing with problems

If there are any problems with students adhering to rules around remote learning, including if they don't engage with the remote learning set for them, we will:

Make contact with parents to determine if there are barriers that we can assist with and ask parents to encourage their child to engage further in the learning activities.

## 4. Monitoring arrangements

We will review this policy as guidance from the local authority or Department for Education is updated, and as a minimum every 3 to 4 weeks by K Greenwood, Vice Principal (Behaviour and Safety). At every review, it will be approved by the governing body.

## 5. Links with other policies

This policy links to the following policies and procedures:

- Safeguarding and Child protection policy
- Health and safety policy