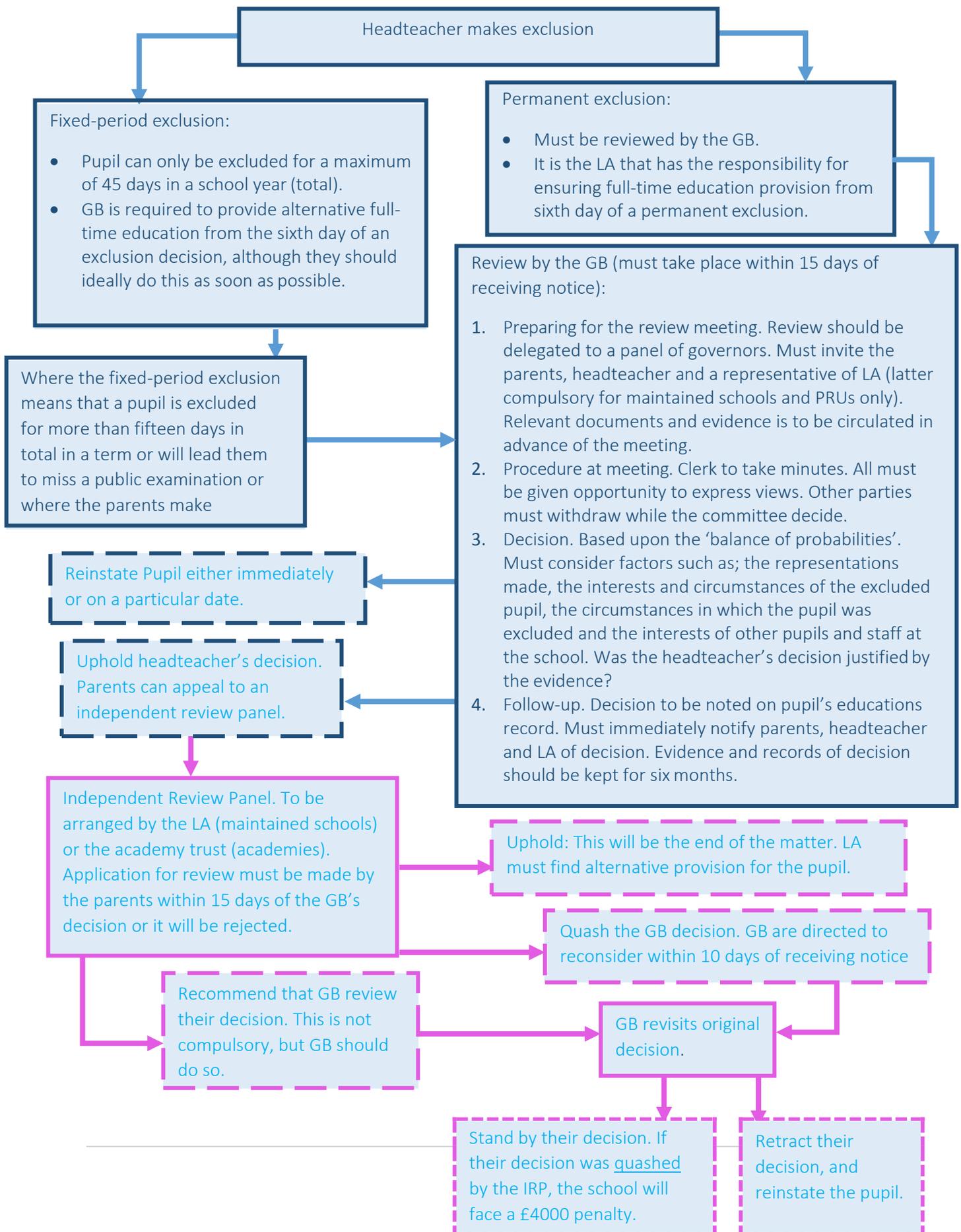


# The Exclusion process

Pink – Permanent Exclusion only



## Exclusions actions matrix

Length of the exclusion	Will the exclusion amount to more than 15 days in a single term?	Who to inform?	Is an automatic governing board (GB) review required?	Can the parents make representations to the GB	Time limit for considering representations	GB actions and limitations
Less than 5 days	No	Parent – immediately GB & LA – once a term	No	Yes, written. The GB is not required to meet with the parents.	No specified time limit	GB must consider parents' representations. They cannot overturn the HT's decision or remove the exclusion from the behavior record, but can place a note on the student's record.
	Yes	The parents, the GB and the LA immediately.	Yes	Yes, either written, or at a meeting of the GB to review the exclusion decision.	15 days	
More than 5 days but less than 15 days	No		No	Yes. GB must meet with parents to consider representations if parents request it	50 days	
	Yes		Yes	Yes, either written, or at a meeting of the GB to review the exclusion decision.	15 days	
More than 15 days	Yes		Yes		15 days	
Permanent	N/A		Yes		15 days	
Any exclusion that causes the pupil to miss a public exam or national curriculum test.	N/A		Yes		15 – GB must endeavor to meet before the date of the examination.	

